

March 13, 2014

Niles Township District 219

Board of Education

NOTICE OF POLICY COMMITTEE MEETING

The Policy Committee is scheduled to meet on **Tuesday, March 18, 2014** at **2:45 p.m.** in the office of the Assistant Superintendent for Human Resources and Chief Legal Officer at the District Administrative Office Building located at 7700 Gross Point Road in Skokie to discuss recommended policy and procedural changes.

DATE: Tuesday, March 18, 2014

TIME: 2:45 p.m.

LOCATION: Office of the Assistant Superintendent for Human Resources and Chief Legal Officer
District 219 Administrative Office Building
7700 Gross Point Road, Skokie, IL 60077

AGENDA – Policy Committee Meeting

Tuesday, March 18, 2014 at 2:45 p.m. in the office of the Assistant Superintendent for Human Resources and Chief Legal Officer

Number	Name	Proposed Change
2:30	School District Elections	Remove election responsibilities from board secretary/clerk and president in response to P.A. 98-115.
2:110	Qualifications, Term, and Duties of Board Officers	Update president and secretary duties in response to P.A. 98-115.
3:20	Organizational Chart	Rename Asst. Super. for Human Resources as Asst. Super. for Operations and reassign staff accordingly.
3:50-AP1	Administrative Procedure – Terms and Conditions of Employment for Administrators	Specify length of contracts for non-cabinet administrators required to evaluate certified staff and those administrators not required to evaluate certified staff. Remove documentation requirement for medical reimbursement. Add liquidated damages clause.
3:60-E NEW	Exhibit – Principal’s Duty to Report	State law reporting requirements for building principals.
4:30	Revenues and Investments	Allow district to invest public funds in interest-bearing bonds of any local government purpose to P.A. 98-927.
4:150	Facility Management and Building Programs	Correct minimum threshold for projects requiring Board pre-authorization (portion gone to First Reading on 02-18-14).
4:170-E2	Exhibit – Employee Accident or Injury Report	Non-substantive changes.
5:10	Equal Employment Opportunity and Minority Recruitment	New protected status as a registered qualifying patient or a registered designated caregiver.
5:30	Hiring Process and Criteria	Require new employees to sign Mandated Reporter form, under policy 5:90.
5:30-AP2	Administrative Procedure – Investigations	Non-substantive changes.
5:35	Compliance with the Fair Labor Standards Act	Non-substantive changes.
5:35-AP1	Administrative Procedure – Fair Labor Standards Act	Add web links.
5:35-AP2	Administrative Procedure - Investigations	Add web links.
5:125	Personal Technology and Social Media: Usage and Conduct	Updated personal technology devices.
5:180	Temporary Illness or Temporary	Teacher’s contractual continued service status not

	Incapacity	affected by an absence caused by temporary illness or temporary incapacity.
5:190	Teacher Qualifications	Non-substantive changes.
5:190-E3	Exhibit – Letter to Teacher Who is Not Highly Qualified	Add web link.
5:215	Professional Personnel – Absences from Work for All Employees	Revise procedure for reporting absences.
5:220	Substitute Teachers	Establish daily rate of pay for 2014-15 school year.
5:220-API	Administrative Procedure – Substitute Teachers	Revise procedure for reporting absences.
5:240	Suspension	Authorize superintendent to issue pre-suspension notice to employees.
6:235-API	Administrative Procedure – Acceptable Use of Computers and Electronic Networks	Prohibit staff from changing their names on any e-mail, Google+ or other D219 accounts. Only D219 security photos or Google default photos are permitted for any District account.
6:295 NEW	Make-Up Work	Modify make-up policy from student handbook.
7:70	Attendance and Truancy	Defines compulsory attendance ages.
7:140	Search and Seizure	Allow staff to require students to provide passwords to social media accounts when reasonable suspicion is met.
7:180	Preventing Bullying, Intimidation, and Harassment	Augment policy to include retaliation policy, teen dating violence, and Uniform Grievance Procedure implementation.
7:190	Student Discipline	Prohibit medical cannabis and teen dating violence.
8:10	Public Relations	Append official District employee photos on online department directories.